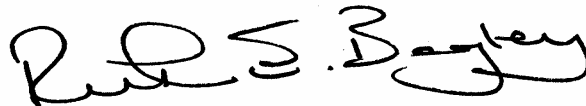


Date of issue: 24th June, 2008

MEETING	OVERVIEW & SCRUTINY COMMITTEE (Councillors Grewal (Chair), Basharat, Coad, Davis, Dodds, Matloob, Walsh, Haines and Munkley)
DATE AND TIME:	THURSDAY, 3RD JULY, 2008 AT 6.30 PM
VENUE:	COMMITTEE ROOMS 2 & 3, TOWN HALL, BATH ROAD, SLOUGH
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	KEVIN BARRETT (01753) 875014

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

NOTE TO MEMBERS

This meeting is an approved duty for the payment of travel expenses.

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		

AGENDA
ITEM

REPORT TITLE

PAGE

WARD

CONSTITUTIONAL MATTERS

1. Declarations of Interest.

(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct).

2. Minutes of the Last Meeting held on 5th June, 2008. 1 - 8
3. Review of Terms of Reference of Scrutiny Panels. 9 - 12

SCRUTINY ISSUES

4. Temporary Staffing Contract - Update. 13 - 26
5. Report on Achievements of Green and Built Environment Directorate - Capital Programme 2007/08 and Targets for 2008/09. 27 - 36
6. Office Accommodation Strategy - New Headquarters Office Procurement. 37 - 42
7. Financial, Performance and Human Resources Monitoring 2008/09.

(REPORT TO FOLLOW)

8. Forward Agenda Plan. 43 - 44
9. Date of Next Meeting - Thursday, 11th September, 2008.
10. Exclusion of the Press and Public.

(It is recommended that the press and public be excluded from the meeting during consideration of the item in Part II of the agenda as it involves the likely disclosure of exempt information relating to the financial and business affairs of any particular person (including the authority) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).)



PART II

- | | | |
|-----|--|---------|
| 11. | Office Accommodation Strategy - New
Headquarters Office Procurement - Appendix A. | 45 - 46 |
|-----|--|---------|

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

Minicom Number for the hard of hearing – (01753) 875030